

## **Business Partners – Data Privacy**

Dear Business Partner of the Künne Group,

honesty and fairness matter to the Künne Group as a partnership-minded company, so we would like to give you a transparent overview of how your personal data is processed at Künne.

### 1. Responsible person or entity (data controller)

The person responsible for data processing (data controller) at Künne is:

a) for the companies Künne GmbH & Co. KG, Drahtseilwerk Hemer GmbH & Co. as well as for Drahtwerk Wagener GmbH & Co. KG:

Mr Sebastian Krüger Sebastian.Krueger@kuenne-gruppe.com

b) for the companies Globus Drahtseil GmbH & Co. KG as well as for NOWEHA H. Pieper GmbH & Co. KG

Mr Thomas Urban Thomas.Urban@glds.de

Should you have any questions or queries relating to the protection of your data under Künne's Privacy Policy, please feel free to get in touch with the contacts named above – they will be happy to assist you. Our company has also appointed a Data Protection Officer; he can be reached at the following address:

Markus Kowall datenschutz@itswf.citadelle.aq

# 2. Data collection & legal basis

Companies nowadays cannot do without the processing of data, including personal data. In your business relationship with Künne, you can rest assured that the only personal data we will ever collect in our day-to-day business is the contact details of the corporate staff we need to be in touch with to meet our business obligations. These details include, for example, email addresses, telefax numbers and business mobile phone numbers. We will only use these contact details for the purpose of maintaining the business communication between us. We will not collect any further data relating to natural persons involved in our business relationship. We are entitled to process this data by virtue of Art. 6 (1) (b) of the General Data Protection Regulation (GDPR).



## 3. Recipients of personal data

We will not transmit your data to third parties unless and to the extent required for proper execution of our business relationship. Any and all individuals or entities having access to personal data, such as tax advisors, auditors etc., are either subject to an obligation of professional secrecy, or they are specifically bound to secrecy by us.

### 4. Retention and erasure periods

As a matter of principle, Künne retains accounting data in accordance with the statutory pro-visions and erases it after expiry of the statutory retention period. If and when a business relationship is terminated, we will retain the respective contact details for a further period of six months and will then erase it (i.e. delete it irretrievably) in compliance with the applicable data protection rules.

## 5. Your rights as a data subject

The General Data Protection Regulation provides data subjects with extensive rights of which we wish to make you aware with this letter:

#### 5.1 Right of access (right to information)

Article 15 of the GDPR grants data subjects a right of access (right to information): You can, at any time, request information from us in writing not only about what data we hold about you and for what purpose we process it, but also about who has access to your personal data, how long your data will be retained and, if the data was not collected directly from you, we will inform you about the origin of the data. If you request this information from us, we will provide it to you once a year free of charge. If you submit an information request more than once a year, we may charge a reasonable fee taking into account the administrative costs incurred in providing the information.

#### 5.2 Right to rectification

Article 16 of the GDPR grants data subjects the right to have inaccurate personal data corrected, i.e. if you become aware that we hold incorrect information about you, you are entitled to have it rectified.

#### 5.3 Right to erasure (irretrievable deletion or "right to be forgotten")

You can, at any time, request us to erase the personal data we hold about you. We will accommodate you request unless we are required to retain the data concerned under a contractual or statutory obligation.



#### 5.4 Right to restriction of processing

You are free to request, at any time, restriction of the data processing relating to you for certain purposes. For example, if you no longer wish to receive promotional information from us, all you need to do is send us a written request to this effect.

#### 5.5 Right to data portability

You are entitled to request us to transmit to you the personal data that you have provided to us and to receive the data from us in a structured, machine-readable format.

#### 5.6 Right to withdrawal of consent

If you have consented to our processing of your data, you are entitled to withdraw your consent at any time.

#### 5.7 Right to lodge a complaint with the competent supervisory authority

If you feel that we have failed to sufficiently safeguard your rights or that we have committed any other privacy violation, you will be free to lodge a complaint with the competent supervisory authority in our jurisdiction.

The supervisory authority competent for our companies is the North Rhine-Westphalia's State Officer for Data Protection and Freedom of Information ("Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen"):

LDI NRW Kavalleriestraße 2-4 40213 Düsseldorf / Germany poststelle@ldi.nrw.de +49 211 38 424-0

If, after reviewing this Data Protection Statement/Privacy Policy, you should have any questions or privacy concerns, please do not hesitate to contact the person responsible for data processing (data controller) in our company or our Data Protection Officer, whose contact details are provided above.

Hemer, 22 June 2018